



Job Title:	Drafting Engineer	Job Category:	Drafting
Location:	Empirehouse, Inc.	Travel Required:	None
Level/Salary Range:	Salary-TBD	Position Type:	Full-time
HR Contact:	James Hutera	Date posted:	Click here to enter a date.
Hours	40 hour work week	Overtime	None

Applications Accepted By:

<p>FAX OR E-MAIL: 763-412-4509 or email jhutera@empirehouse.com Attention: Human Resource Director</p>	<p>MAIL: James Hutera Empirehouse, Inc. 5200 Quincy Street, Mounds View, MN 55112</p>
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Job Description

SUMMARY

This position will work closely with Project Managers to create detailed schematics that are utilized in the fabrication of materials as well as the installation of products used throughout the progress of the project. The ideal candidate will be able to develop BIM models using Revit, generate shop drawings, sections and details utilizing AutoCAD software. This Individual will be responsible for the creation and maintenance of project documentation as well as reviewing and confirming accuracy of drawings and documents (*while following company CAD standards and policies*).

PRIMARY RESPONSIBILITIES

- Read and interpret architectural drawings.
- Use technology driven computer software to generate to architectural drawings to Empirehouse shop and field drawings.
- Proficient in Revit and AutoCAD.
- Be able to multi-task in a fast-paced, ever changing working environment.
- Aptitude for working independently in order to own seat within company while being able to collaborate with a team on assigned projects.
- Technically competent and able to effectively communicate with clients internally as well as externally.

QUALIFICATIONS AND EDUCATION REQUIREMENTS

Two year degree, technical training, or experience required. AutoCAD experience, Revit modeling experience a must.

PREFERRED SKILLS

- Demonstrated ability to interpret plans, translate concepts and apply deign principals.
- Strong technical skills including attention to detail, accuracy and completeness.



- Receptively follow direction, complete tasks on time, and keep management and team leads updated
- Excellent communication skills, both written and verbal
- Computer proficient, including use of Microsoft Office Suite

Benefits

- The company offers excellent benefits-HSA, FSA, 401K, PTO, competitive salary, free professional training courses, and a casual work environment.

Reviewed By:		Date:	Click here to enter a date.
Approved By:		Date:	Click here to enter a date.
Last Updated By:		Date/Time:	